



170 Gates Avenue, Room 121
Brooklyn, New York 11238

Ph: 718-857-3149 ext. 1212
Fax: 718-228-8079

CEC13@schools.nyc.gov
www.CEC13.org

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CEC 13

Annual/Calendar/ Business Meeting

July 2, 2019 6:30 -8:30pm

District 13 Office

355 Park Place, Brooklyn, 11238

Meeting Minutes

Calendar Meeting: Unofficial start time 6:48

- I. Call to Order & Roll Call: No Call to Order, no quorum.
- II. Presentation from Andrew Goodman:
 - a. Presented the new menu
 - b. Summer free lunch will be available at the following school PS 44, MS 11 and PS 256 as well as some libraries and pools. AB will send around the flyer to share and put on our website.
 - c. New lunch menu includes more bone in chicken, deli based deli meat. And tunafish. Happy to report - Received new contract to provide bone in chicken
 - d. Working with 79th precinct and Salvation Army to provide more locations for summer meals
 - e. Call 311 or go to schools website and enter zip code to find the list of schools participating in the program.
 - f. Question who picks menu? :Principal decides if alternative or standard after collecting survey and consensus done before deciding which menu will be followed.
 - g. New alternative menu option:Hot open turkey sandwich is offered on the alternative menu
 - h. Discussion about menu suggestions - veggie patty to be included
 - i. Presented card to provide outreach to schools.
 - j. Concern/complaint items presented on the menu were not available at the child's school. Clarification by Superintendent. The question is what was offered in the cafeteria did not meet the dietary needs of child.
 - k. Suggestion from Mr. Goodman to request peanut butter and jelly options offered every day and hummus is offered all day. Vegetables and fruit are options as well. Cereal is a recommendation for breakfast (no milk) or fruit
 - l. Issues can be addressed when it arises. School foods can be contacted.
 - m. Discussion of salad bar. Misinformed belief that adult volunteers are needed to run salad bar, really children can be trained to do it. Or if the cafeteria design allows it, the salad bar choices can be part of the other options served to students. Mr. Goodman talked about a school that received a huge violation for not pulling down the sneeze guard. There was discussion about better training, and an offer to provide on-site training upon request.
 - n. Schools have wellness committees that help get healthy school food offerings for students. Ayanna made a suggestion for the CEC to create a wellness committee and collaborate with Mr. Goodman to provide more healthy options to school lunch and learn more about the fresh food and vegetable program. It was mentioned that many schools have salad bars but most are inoperable due to lack of volunteers. Superintendent Samuels suggested that he would talk to principals to recruit volunteers to serve the salad bar.
 - o. Quorum established. Unofficial Calendar meeting adjourned.

Annual Meeting:

- I. Call to Orders & Roll Call: Meeting called to order at 7:21 Members in attendace *Ayanna Behin Mereyem Bencheikh, Enrique Mina, Faraji Hanna-Jones, Jessica Simmons, Elizabeth Kearny, Cynthia McKnight*
- II. Nomination of Temporary Chairperson (Pro Tem) (3 mins.) Chivon Anderson nominated by Ayanna Behin 2nd by Mereyem Bencheikh
- III. Election of Officers: President, 1 and 2nd Vice Presidents, Recording Secretary, Treasurer :
President: Nomination for Ayanna Behin made by Jessica Simmons
No other nominations.
Unanimous roll call vote yes: Ayanna Behin Mereyem Bencheikh, Enrique Mina, Faraji Hanna-Jones, Jessica Simmons, Elizabeth Kearny, Cynthia McKnight
1st Vice President: Mereyem Bencheikh nominates herself
Unanimous roll call vote yes: Ayanna Behin, Meryem, Enrique, Faraji, Jessica Simmons, Elizabeth Kearny Cynthia
2nd Vice President: Faraji Hanna-Jones nominates himself
No other nominations.
Unanimous roll call vote yes: Ayanna Behin Mereyem Bencheikh, Enrique Mina, Faraji Hanna-Jones, Jessica Simmons, Elizabeth Kearny, Cynthia McKnight
Recording secretary: Jessica Simmons nominates herself
No other nominations.
Unanimous roll call vote yes: Ayanna Behin Mereyem Bencheikh, Enrique Mina, Faraji Hanna-Jones, Jessica Simmons, Elizabeth Kearny, Cynthia McKnight
Treasurer: Nomination for Enrique Mina by Ayanna Behin
No other nominations.
Unanimous roll call vote yes: Ayanna Behin Mereyem Bencheikh, Enrique Mina, Faraji Hanna-Jones, Jessica Simmons, Elizabeth Kearny, Cynthia McKnight
- IV. Adjournment:Annual meeting adjourned at 7:36pm

Business Meeting:

- I. Call to order & Roll Call: Meeting called to order at 7:37pm Members in attendace *Ayanna Behin Mereyem Benchich, Enrique Mina, Faraji Hanna-Jones, Jessica Simmons, Elizabeth Kearny, Cynthia McKnight*
- II. Superintendent Report : Superintendent and Family Leadership Coordinator presented the National Standards For Successful Family Partnerships to principals. There are 6 standards that can be found online. Additional information will be available at the next CEC meeting. Principals will self-assess based on standards presented. The Governing structure of Presidents Council, Student Leadership Team and Communiy Education Council explained. There is an expectation that Present ensuring Committing that meetings going forward pta president or designee is represented at each presidents council meeting. Lori Ayers Hunchinson Family Leadership Coordinator explains process of PTA elections and how each PTA president is notified of expectations.

School Leadership Appointments

- MS 915 new principal appointed, Danielle Scott former project manager.
- PS 282 new principal appointed, Amy Rodriguez
- 266 new principal appointed, Frederick Torres
- MS 301 has a candidate going through the background process
- PS 9 Principal D'Avilar has not fully transitioned. The process to select new principal cannot begin until she fully transitions.

Next meeting integration grants will be discussed both city and state. Information about the grants will be available at the next meeting.

Question raised about screening process for new school MS 915: It is open to students throughout the district. Students will be grandfathered in for the first year. After the first year all students within the district will be have access to apply. Conversation will be continued in September. CEC will do goal setting and think about metrics that we can use to measure the success of current middle school enrollment process district wide. The Office of School Enrollment can be available to present data and answer questions.

- III. AA Financial Report: Review of CEC funding including timeline of getting funds: Chivon Anderson reported funds usage. The entire budget was not spent. Approximately \$6,000 was not used. Systems will be put in place over the summer to properly allocate funds and maximize use of all funds for 2019-2020 school year. New budget presented with the suggestion for members to waive reimbursements.
- IV. Current Business: Budget voted on with option to adjust. Motion made by Mereyem Benchick and 2nd by Jessica Simmons. Unanimous roll call vote: Ayanna Behin

Discussion about communication and marketing methods that will build on the success and the work the previous CEC began in the community. Faraji Hannah Jones volunteered to assist with communication flyer that can be posted in each school highlighting the CEC what we are and what we do. Communications team created, Chris meador, Jessica Simmons, Mereyem Benchich, Elizabeth Kearny and Faraji Hanna-Jones. Recommendation was made to utilize website more effectively to update email list serve, blog and promote events around the district. Utilizing one major social media platform is suggested.

Liason schools assigned. Ayanna volunteered to accompany new members on first school visit.

- V. Adjournment: Meeting adjourned at 9:00pm